



Become a Vendor at the Robertson County Farmers Market

We're excited by your interest in becoming part of the Robertson County Farmers Market- a welcoming and varied community of farmers, makers, artisans and supporters.

Our Farmers Market is located at 4635 US-41 in Springfield, TN, at the Robertson County Fairgrounds. The Market season runs from May through August..

It is important that you carefully read the guidelines and market rules of the application. It is the goal of the Farmers Market to offer fresh, seasonal produce grown locally by independent farmers. In order to meet this goal, it is vital that our vendors closely follow the Market rules and regulations. The sale of produce and other items from a wholesaler or warehouse is strictly prohibited at the Robertson County Farmers Market.

APPLICATION PROCESS

- Read our Policies and Procedures in full before applying.
- Make sure you have or can obtain the relevant required documents for your application (proof of insurance, kitchen certification, TDA regulatory services permit, organic certification, nursery/greenhouse/plant dealer license, as applicable).
- We greatly encourage you to create a social media account on Facebook and/or Instagram and use it to promote your business. Be sure to tag @Robcofarmetsmarket when posting items you will have available on Market Day.
- Complete your application and any required documentation to the Robertson County Farmers Market via email at robcofarmersmarket@gmail.com by the application deadline (**March 31st**), or by sending a paper application and required documentation to the UT Extension Office, C/O Robertson County Farmers Market, 408 North Main Street, Springfield, TN 37172.
- If your application is accepted, **membership fees and market dues are required to be paid 7 days before the opening of the Market.** Accepted Vendors must become a Member of the Robertson County Farmers Market Association. Yearly membership dues are \$25 and is separate from the booth fee. Payment for both membership dues and booth fee can be made online through Paypal at Robcofarmersmarket@gmail.com (you will receive an email invoice), by check or cash at the Vendor Meeting, or a check can be mailed to UT Extension Office, C/O Robertson County Farmers Market, 408 North Main Street, Springfield, TN 37172. Please make checks payable to the Robertson County Farmers Market.
- The Robertson County Farmers Market executive committee will review all applications. You will be notified by email of approval and start date.
- If accepted, you must attend the yearly vendor meeting, slated for April before the Market start date. Date will be communicated after acceptance.
- Thank you again for your interest in the Robertson County Farmers Market. If you have any questions, don't hesitate to contact us at robcofarmersmarket@gmail.com



Robertson County Farmers Market Policies and Procedures

Updated February 2021

MARKET REGULATIONS

- The Robertson County Farmers Market consists of three types of Vendors: Farm, Prepared Foods, and Artisan Vendors. All vendors are required to submit an application each year. **The Robertson County Farmers Market Executive Team reserves the right to accept or deny applications by any vendor.**
- A farm vendor is defined as a person who grows or makes the products they are selling, and may include the producer's immediate family, partners, and employees. Products to be sold must be approved as listed on the application. Products allowed include: Fresh produce & fruits; herbs, flowers, bedding plants, shrubs and trees; eggs, cheese, dairy products; meats and poultry; baked goods, milled products; honey, maple syrup, jams and jellies; mushrooms; juice and cider; soap. Baked goods, farm eggs, cheese, jams, jellies, sauces, cider, breads, and meat must be prepared in legal, licensed, approved and inspected facilities as required by the Tennessee Department of Agriculture or the USDA. Proof of inspection is required. Perishable items must be refrigerated by means of cooler, refrigerated vehicles, etc.
- All products sold at the market must be **locally grown/produced in Robertson County, Tennessee.**
 - **EXEMPTION FOR 2021 SEASON- we are actively looking for dairy (milk, cheese, etc) and egg vendors within a 50 mile radius of Robertson County and encourage vendors with those products to apply.**
- All farm products must be grown/produced/made by the farm vendor on his/her owned or leased property. For special exceptions contact the market President/Executive Committee.
- **The Robertson County Farmers Market has a zero-tolerance policy concerning resale. Any vendor found selling anything that he/she did not grow or make will be subject to forfeiture of booth space and potentially banned from the market.**
- No wholesale brokers will be allowed.
- The Farmers Market executive committee has the right to physically inspect crops and production areas of farm vendors at any time without advance notice.
- **It is mandatory that all vendors carry a 1 million dollar liability umbrella insurance policy that names the Robertson County Farmers Market as additionally insured and submit proof of coverage to the market before selling at the market.**



Robertson County Farmers Market

Policies and Procedures Con't

PREPARED FOOD VENDORS

- All prepared food vendors with annual sales above \$3,000 are required to provide a copy of their business license obtained from the city/county of origin to the Robertson County Farmers Market before selling at the market.
- Prepared foods are permitted for sale at the market. Food products must be packaged with proper labeling and held for sale at the proper temperature and environment.
- Products not listed on the application must be approved by the market before selling.
- **It is mandatory that all vendors carry a 1 million dollar liability umbrella insurance policy that names the Robertson County Farmers Market as additionally insured and submit proof of coverage to the market before selling at the market.**
- **FOOD TRUCKS:** Mobile Food Vendors who are approved to sell food (ready to eat or consumed at the market) must obtain a Food Truck Permit from the City of Springfield and a Permanent Food Service Permit from the Robertson County Department of Health. All food must be prepared and served from a mobile food unit as defined by the Department of Health, Food Service Establishment Rule, Chapter 1200-23-1-02 (12).

ARTISAN VENDORS

- Local arts and crafts produced by the vendor are permitted for sale at the Market. All applicants please include some photographs of your products with your application. A jurying process is required for non-farm vendors. Non-farm vendors selection will be made on the basis of quality, originality, compatibility with the market's demographics, and market space availability. No franchises or independent distributors are allowed. **Space is limited.**
- All products sold at the market must be **locally produced/made in Robertson County, Tennessee.**
- All non-farm vendors with annual sales above \$3,000 are required to provide a copy of their business license obtained from the city/county of origin to the Robertson County Farmers Market before selling at the market.
- Examples of handmade and crafted items: weaving, pottery, basket making, woodwork, soap, candles, metalwork, etc.
- Items must be sold by the person who created or made the product, or an immediate family member, or an employee with a very good understanding of how the product was made.



Robertson County Farmers Market Policies and Procedures Con't

GOVERNANCE

- It is the responsibility of each vendor to abide by all state and federal regulations which govern the sampling, production, labeling, or safety of the product the vendor offers for sale at the Robertson County Farmers Market. Failure to comply may result in forfeiture of the vendor booth space. If the vendors have any questions on this matter, please speak with the President of the Farmers Market the Tennessee Department of Agriculture Consumer and Industry Services. Additional information: <https://www.tn.gov/agriculture/consumers/food-safety/ag-farms-farmers-markets.html>
- Most permits and certificates can be found through the TN Department of Agriculture website, <https://www.tn.gov/agriculture>
- **All vendors must complete an application to be considered as a vendor at the Robertson County Farmers Market. The cost for participation is: \$15 per week or \$150 for the season. Refunds will not be given for weeks not attended. Vendors that would like to purchase two booth spaces can do so at an additional charge of \$150 for the season or \$15 per day that is non-refundable. Vendors will need to discuss this with the Market President to check for availability. Accepted Vendors must become a Member of the Robertson County Farmers Market Association. Yearly membership dues are \$25 and is separate from the booth fee. Fees are payable by Paypal (you will receive an email invoice upon acceptance into the Market), by cash or check at the Vendor Meeting, or by mailing payment to the UT Extension Office, C/O Robertson County Farmers Market, 408 North Main Street, Springfield, TN 37172 (return check fees apply) within a 7 days of the opening of the Farmers Market. Please make checks payable to Robertson County Farmers Market.**

Farm products requiring licenses include:

- **Eggs:** An egg permit is not required. Cartons must be new with the name and contact information of the grower. **Eggs must be stored properly and vendors may only sell eggs that are held at 41 degrees Fahrenheit. Eggs used in a booth display are not to be sold to customers, and a sign must be placed at the display reading "For Display Only."**
- **Meat:** Must be processed in a USDA certified facility. All meat products offered for sale must have the USDA seal and be stored properly for the entirety of the market.
- **Honey:** Honey processors who produce less than 150 gallons of honey per year are not required to obtain a Regulatory Services Permit. All honey products must be labeled with contact information, net weight and ingredients.
- **Dairy:** All dairy products must come from a licensed dairy or be composed of pasteurized dairy products from a licensed dairy. In addition, such foods must be stored at or below 41 degrees Fahrenheit or frozen at point of sale. No raw milk will be sold for human consumption in Tennessee.



Robertson County Farmers Market Policies and Procedures Con't

- **Plants:** Vendors selling rooted plant materials must be inspected and certified by TDA before selling their nursery materials. All rooted plants, berries, and herbs require a license. The exception to this rule is cut flowers. A description of the various applications can be obtained from TDA Consumer and Industry Services. Potential vendors must send a copy of their certificate to the market, as well as keep a copy at his/her booth during each market. For additional information:
<https://www.tn.gov/agriculture/businesses/plants/forms.html>
- For permits and certificates through the Tennessee Department of Agriculture website, www.state.tn.us/agriculture/regulatory/permits.html
- Food and food products must be packaged with proper labeling.
- Food products must be held for sale at the proper temperature and environment as defined by the food or food product.
- All vendors selling products by weight must have certified scales in accordance with state law.
- **Proper labeling pertaining to organically grown produce and meats must be on hand. All products listed as organic must be Certified Organic as defined by the USDA National Organic Program. If not certified organic, the use of terms such as “naturally raised” or “grown without pesticide” is allowed.**
- With the exception of non-potentially hazardous food, all meat, canned food and baked good vendors must display a TDA regulatory services current permit and copy of the most recent inspection if applicable.
- “Non-potentially hazardous food” means jam, jellies, candy, dried mixes and other such food that do not meet the definition of potentially hazardous food.
- Routine inspections may be conducted. If your product is found unfit to sell at the market, the market President/Executive Committee may ask you to discontinue sales of this item immediately. Vendors who repeatedly attempt to sell unfit items or produce may be asked to leave the market.



Robertson County Farmers Market Policies and Procedures Con't

MARKET DAY RULES

- The Robertson County Farmers Market will be open on Saturday from 8:00 am-12:00 pm from May 1-August 28. The market President/Board has the authority to change market hours at any time.
- **Fees: \$15 per week or \$150 for SEASON for a 12x10 space. Seasonal fees are due 7 days prior to first set-up date. Those wishing to pay on a weekly basis must pay 1 week prior to their chosen Market Date.**
- Space is limited. Vendors who book for the season will take precedence for booth space.
- Vendors must set up in their assigned booth space.
- Vendors must be set up 15 minutes before opening time and all vehicles must be parked away from the market area on the fringes of the parking lot. You are not allowed to park near the front entrance of the Market.
- Set up time begins at 7:00 AM on Saturday. The Farmers Market is open rain or shine.
- Vendors must provide their own tables, chairs, tent, or other items needed for Market Day.
- Booth space is approximately 12x10. Additional space is available for purchase.
- Booth space may be reserved for all or part of the market season if paid in advance. If vendors who have reserved spaces are going to miss a particular market day(s), the vendor must notify the Market Manager 24 hours in advance of the market day they will miss.
- Vendors who continually miss the market will forfeit their rights to their booth space. No refunds of reservation payments will be made under most circumstances. No subletting of a space is permitted. Reserved spaces that are vacated may be rented out to other vendors at the discretion of the Market Manager.
- All displays, including umbrellas, tents, canopies and signage must be securely anchored with weights and must not extend beyond the limits of the assigned space. Anchors may not be placed in concrete, fencing, building, or parking lot.
- Electricity will be provided, but vendors are responsible for bringing their own extension cords.
- All vendors must have their booths clean and empty no later than one hour beyond the closing time.
- Vendors who provide samples and/or products that will result in waste material, such as cups, lids, spoons, etc. must provide containers for waste disposal.
- All food trucks must provide their own separate trash receptacle.
- Vendors must reside in Robertson County. ***2021 EXEMPTION FOR DAIRY AND EGG VENDORS (50 mile radius outside Robertson County).**



Robertson County Farmers Market Policies and Procedures Con't

- Vendors must display a sign indicating their name and address, and any required certificates.
- Sales must be made in an orderly and business-like fashion. Shouting, hawking and other loud and objectionable tactics of solicitation are not allowed. Profanity is not allowed. Loud radios are not allowed.
- No fruit or vegetable products (sold for consumption) can be displayed directly on the ground/concrete.
- Each booth should be kept neat, clean and free from offensive odors. Trash cans will be placed throughout the market facility.
- If using scales, they must be certified by the Tennessee Department of Agriculture.
- Applicable sales tax is the responsibility of the vendor.
- Domestic pets are not allowed inside the market. Service animals are welcome.
- Signs, displays, tables, chairs or shelves cannot remain at the market without prior approval.
- Smoking is not allowed inside the market.
- Alcohol is not allowed on the market property.
- Bikes, skateboards, scooters or other means of recreational transportation are not allowed in the market.
- The market is accessible for the disabled. All vendors should assist in making sure that the space is kept safe and an accessible environment for all customers.
- Complaints must be reported directly to the Robertson County Farmers Market President.
- Enforcement of market guidelines is the sole responsibility of the Robertson County Farmers Market Executive Committee. Any vendor who is found not in compliance with any of the above guidelines will receive a verbal and written warning by the Robertson County Farmers Market Executive Committee. Expulsion from the market will result if the action is not corrected by the vendor.
- All vendors must dress appropriately. Shoes and shirts are required.
- Pricing of goods sold at the market is the sole responsibility of the individual vendor.
- Fraudulent, dishonest, or deceptive merchandising or collusion to set prices among vendors may be grounds for forfeiture of the right to do business of any kind in the market for a length of time to be determined by the market President/Board.
- The sale of live animals is not allowed in the market.



Robertson County Farmers Market Policies and Procedures Con't

- Soliciting of any kind is not allowed during Market without prior approval of the Robertson County Farmers Market Executive Committee. This includes advertising for other events or businesses by anyone not associated with the Robertson County Farmers Market and distribution of information or product to vendors and/or customers. Please alert the Market President to any problems with persons visiting the market to solicit so that we may assess and deal with the situation.
- Inappropriate conduct or language towards other vendors, customers, or management of the market, in person or by electronic media, will not be tolerated and may be grounds for immediate dismissal from the market by the market President/Board.
- Vendors who choose to bring children to the Market are asked to ensure that the conduct of the minors is appropriate and not disruptive to customers or other vendors.
- Vendors are required to inform their workers at the Market of all rules and regulations and make sure they abide by them.

HEALTH & SAFETY

- Food products must be held for sale at the proper temperature and environment.
- Proper labeling pertaining to organically grown produce and meats must be displayed. All products listed as Organic must be Certified Organic as defined by the USDA National Organic Program. If not certified organic, the use of terms such as “naturally raised” or “grown without pesticide” is allowed.
- Quality control is one of the most important factors in the Robertson County Farmers Market. Routine inspections may be conducted. If your product is found unfit to sell at the Robertson County Farmers Market, the Market President may ask you to discontinue sales of this item immediately. Vendors who repeatedly attempt to sell unfit items or produce may be asked to leave the Market.

Emergency Medical Plan

- Call 911 with the location of the victim-The Robertson County Farmers Market at the Fairgrounds 4635 Hwy 41N Springfield, Tn.
- Have the person sit or lie where they are and immediately send someone to locate the one of the Farmers Market Executive Committee Members.
- The Executive Committee member will go to the Hwy 41N entrance to direct emergency personnel to the location of the victim.
- Vendors do not need to provide their name or contact information to the person in need (for liability purposes).
- Emergency medical responders will evaluate the victim’s condition and determine if they need to be transported to the hospital. The afflicted person will have the right to accept or refuse transport and treatment.



Robertson County Farmers Market Policies and Procedures Con't

Threatening Weather Emergency Plan

- In the event of threatening weather such as straight line winds, severe thunderstorms, tornados and flooding, vendors will vacate their booth spaces and move immediately to the building adjacent to the market shed.

INSURANCE

- **It is mandatory that all market vendors carry a 1 million dollar product liability insurance that names the Robertson County Farmers Market as additionally insured and submit proof of coverage with application before selling at the market.**

MARKET MANAGEMENT

- The Robertson County Farmers Market is managed by the Executive Committee, elected by the Robertson County TN Farmers Market Association members. The mailing address of the Farmers Market is the Extension Office, located at UT Extension Office, C/O Robertson County Farmers Market, 408 North Main Street, Springfield, TN 37172. Email robcofarmersmarket@gmail.com Facebook: <https://www.facebook.com/RCFarmersMarket> Instagram: @robcofarmersmarket
- It shall ultimately be the responsibility of each vendor to ensure proper procedures as deemed by the city, state, or federal governments including but not limited to City of Springfield, Robertson County, state of Tennessee, Tennessee Department of Agriculture, USDA, and FDA.
- The Market President's job is to coordinate all the weekly activities and to implement the market policies or delegate duties to another Executive Committee member. The market President also acts as a conduit of information between the vendors, customers, sponsors and community partners. The market President has complete authority to implement policies at the market site.

CONFLICT/COMPLAINT RESOLUTION

- Any vendor or customer with complaints regarding policy or implantation of policy can request a meeting with the Robertson County Farmers Market President and will be contacted in a timely manner to schedule a meeting.
- Any complaints filed with the Robertson County Farmers Market President/Board about producers not following these rules will be investigated.
- If an infraction of these rules and regulations is noted, an oral warning will be given to the vendor in question. The second warning will be written and the infraction must be corrected by the next market attendance or the vendor will not be allowed to return to the market.
- All complaints will be investigated thoroughly by the market President/Board. If a concern, dispute, or question is noted, the vendor must notify the Robertson County Farmers Market in writing.



Robertson County Farmers Market Policies and Procedures Con't

- Professional conduct is required during the complaint process. Inappropriate conduct during the complaint process (i.e., yelling, swearing, throwing items, harassing or threatening management, etc.) will not be tolerated and could result in immediate dismissal from the market.
- If asked to leave due to misconduct, refunds will not be given.
- All decisions are at the sole discretion of the market President/Board and will be final.
- If you have any questions or concerns that you would like the Robertson County Farmers Market to address please submit these in writing to:

UT Extension Office

C/O Robertson County Farmers Market

408 North Main Street

Springfield, TN 37172

Robertson County Farmers Market Rules and Regulations are subject to change at any time.

Revised 2021



Robertson County Farmers Market Vendor Application

Application/Documentation Deadline: March 31st

ALL APPLICANTS COMPLETE THIS SECTION

Vendor/Company Name: _____

Contact Name: _____

Mailing Address: _____

State:___ Zip Code:___ County_____ Telephone:_____

Email:_____

Is your business on Social Media?

Website:_____

Facebook:_____

Instagram:_____

What type of vendor are you?

Farm_____ Prepared food/Food Truck_____ Artisan/maker_____

Market Frequency

Seasonally (every Saturday May 1 through August 28)_____ Expected Start Date:_____

Weekly_____ Requested Dates at the Market:_____

Please list individual names of anyone authorized to sell on your behalf:_____

Application Continued on next Page.

FARM VENDORS COMPLETE THIS SECTION

Farm Goods allowed for sale at the Robertson County Farmers Market include: Fresh produce & fruits; herbs, flowers, bedding plants, shrubs and trees; eggs, cheese, dairy products; meats and poultry; baked goods, milled products; honey, maple syrup, jams and jellies; mushrooms; juice and cider; soap. **All products sold at the market must be locally grown/produced- an area defined as in and within a 20 mile radius of Robertson County, Tennessee.**

Food products must be packaged with proper labeling and held for sale at the proper temperature and environment.

It is mandatory that all vendors carry a 1 million dollar liability umbrella insurance policy that names the Robertson County Farmers Market as additionally insured and submit proof of coverage to the market before selling at the market.

Please indicate the primary products to be sold. Please use the “other” category to write specific produce/items you expect to have for sale at the Market.

Fruit___ Vegetables___ Herbs___ Flowers___ Bedding Plants___ Shrubs/trees___
Eggs___ Cheese___ Dairy products___ Meats___ Poultry___ Baked goods___
Milled products___ Honey___ Maple syrup___ Jams and Jellies___ Mushrooms___
Juice/cider___ Soap___

OTHER (please write): _____

Address of farm (if different from mailing address) _____

PREPARED FOOD/FOOD TRUCK VENDORS COMPLETE THIS SECTION

Food products must be packaged with proper labeling and held for sale at the proper temperature and environment.

It is mandatory that all vendors carry a 1 million dollar liability umbrella insurance policy that names the Robertson County Farmers Market as additionally insured and submit proof of coverage to the market before selling at the market.

FOOD TRUCKS: Electricity is not provided for Food Trucks. Mobile Food Vendors who are approved to sell food (ready to eat or consumed at the market) must obtain a Food Truck Permit from the City of Springfield and a Permanent Food Service Permit from the Robertson County Department of Health. All food must be prepared and served from a mobile food unit as defined by the Department of Health, Food Service Establishment Rule, Chapter 1200-23-1-02 (12).

Please add a description of products you will be selling:

ARTISAN/MAKER VENDORS COMPLETE THIS SECTION

Please write a few sentences to tell us about your craft, how you got started, and what you do:

Please add a description of products you will be selling:

ALL VENDORS COMPLETE THIS SECTION

You must include required documents: For permits and certificates through the Tennessee Department of Agriculture website, <https://www.tn.gov/agriculture/licenses.html>

Check appropriate categories:

I plan to sell meats and/or poultry. (Include a copy of your most recent food handling permit)

I plan to sell plants/nursery stock. (Include a copy of your most recent greenhouse certificate)

I plan to sell food products ready for immediate consumption on site. (Include a copy of your most recent Food Service Permit from the Department of Health) *Food trucks, food vendors*

I plan to sell potentially hazardous foods that are packaged for resale. (Include a copy of your most recent Food Service Permit from the Department of Agriculture) *Food trucks, food vendors*

I am exempt from providing permits/licenses

Reason for exemption: _____

Completed Application Checklist: (Applications will not be reviewed until the following items are received)

Completed Application

Proof of Insurance with Robertson County Farmers Market as additionally insured

Required Permits and/or documents

Media Release Form

Compliance and Indemnity Agreement

If your application is approved, how are you planning to pay? (Check one)

Paypal

Cash/Check at the Vendor Meeting in April

Check via mail

COMPLETED APPLICATIONS:

Email completed applications and required documents to robcofarmersmarket@gmail.com

OR

Mail application and required documents to:

UT Extension Office

C/O Robertson County Farmers Market

408 North Main Street

Springfield, TN 37172

COMPLIANCE AND INDEMNITY AGREEMENT

As a vendor, wishing to participate in the Market, I (we) agree to SAVE, HOLD HARMLESS, and INDEMNIFY the Robertson County Farmers Market, Robertson County Fair Board, Robertson County Extension Office, and City of Springfield, members, and employees from any and all liability or responsibility pertaining to any damages to person or property on the site assigned to me (us) by the Market, when such damages or liability arise out of acts of my (our) own, or of my (our) employees or associates, located as such site. I (we) verify that all information:

I (we) have provided information about my farm and products for sale is true and accurate.

I (we) understand that the Market operates on limited funds.

I (we) also acknowledge that the Market's beneficial purpose will be impossible to pursue if it is subjected to costly litigation.

Wherefore I (we) hereby agree that as a condition of my participation in the Robertson County Farmers Market, I (we) will resort to litigation against the Market, its agents, officers, management, the City of Springfield will operate, and affiliated entities, only after attempting in good faith to resolve the dispute. I (we) agree to limit any claim I (we) may have as a result of a decision by the Market management or Executive Committee which results in the denial of a market acceptance, the denial of a product to sell, or wrongful suspension or termination from the Market, to a return of market fees incurred during my (our) absence from the Market. I (we) further agree that in the event I (we) am unsuccessful in my (our) litigation against the Market, I (we) will pay all costs, expenses, fees, and disbursements incurred by the Market in the course of its defense of said litigation, and I (we) will also pay the Market attorney's fees.

COMPLIANCE AND INDEMNITY AGREEMENT CON'T

Please read and sign the following statements:

I have read & agree to the Robertson County Farmers Market Guidelines. I understand that failure to follow market regulations will result in my not being allowed to operate as a Robertson County Farmers Market vendor.

I accept sole responsibility for my product(s) to ensure they meet or exceed regulations set forth by the TN Dept. of Agriculture, FDA, CDC, TN Dept. of Health, and all other organizations governing food production & distribution in the state of Tennessee.

Under no circumstance is the City of Springfield, Robertson County Extension Office, Robertson County Fair Board, or the Robertson County Farmers Market responsible for my sold goods.

I certify that I make or a family member makes the items I have for sale at the Robertson County Farmers Market. If my items are processed, I have followed all the proper guidelines for production from the Department of Health and/or the Department of Agriculture. If a certified kitchen is required for production, I will show proof of such kitchen being used. I will also follow all cottage kitchen rules. I also understand I am subject to an inspection by the Robertson County Farmers Market President/Executive Committee Members, and/or a local Extension Agent with her/his delegates, and must ensure that my products offered for sale must have been grown, raised, or produced by me, my immediate family members, partners, employees or local cooperative.

By submitting this application, user agrees to indemnify and hold harmless the City of Springfield, Robertson County Extension Office, Robertson County Fair Board, Robertson County Farmers Market, its officers, agents, and employees from: Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of User, its officers, employees, and/or agents, including its sub or independent contractors, in connection with the performance of the Agreement.. Any claims, damages, costs and attorney fees arising from any failure of User, its officers, employees, and/or agents, including its sub or independent contractors, to observe applicable law, including, but not limited to, labor laws and minimum wage laws. User shall pay City any expenses incurred as a result of User's failure to fulfill any obligation in a professional and timely manner under the Agreement.

Vendor Signature _____ Date: _____

Print Name: _____ Phone number: _____

Mailing Address: _____

Email Address: _____

MEDIA RELEASE FORM

I, the undersigned, do hereby consent and agree that The Robertson County Farmers Market, its employees, or agents have the right to take photographs, videotape, or digital recordings of me and to use these in any and all media, now or hereafter known, and exclusively for the purpose of advertising. I further consent that my name and identity may be revealed therein or by descriptive text or commentary.

I do hereby release to The Robertson County Farmers Market, its agents, and employees all rights to exhibit this work in print and electronic form publicly or privately and to market and sell copies. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used.

I understand that there will be no financial or other remuneration for recording me, either for initial or subsequent transmission or playback.

I also understand that The Robertson County Farmers Market is not responsible for any expense or liability incurred as a result of my participation in this recording, including medical expenses due to any sickness or injury incurred as a result.

I represent that I am at least 18 years of age, have read and understand the foregoing statement, and am competent to execute this agreement.

Vendor Signature _____ Date: _____

Print Name: _____ Phone number: _____

Mailing Address: _____

Email Address: _____